

# Dojo Risk Awareness Form

**Name of Club:**

**Venue:**

**Name of person doing check:**

**Position of person doing check:**

**Date of check:**

## Training area

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity?

Yes  No

(If no, please outline the hazard: who may be at risk and action taken, if any on a separate sheet.)

## Equipment

Check that it is fit and sound for activity and suitable for age group/ability.

Is the equipment safe and appropriate for activity?

Yes  No

(If no, please outline unsafe equipment: who may be at risk and action taken, if any on a separate sheet.)

## Participants

Check that the attendance register is up to date with medical information and contact details. Check that participants are appropriately attired for the activity.

Is/are the register(s) in order?

Yes  No

(If no, please outline current state and action taken, if any on a separate sheet.)

Are participants appropriately attired and safe for activity?

Yes  No

(If no, please outline unsafe equipment/attire and action taken, if any on a separate sheet.)

## Emergency points

Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational?

Yes  No

(If no, please outline the issues and action taken, if any on a separate sheet.)

Is a working telephone available?

Yes  No

(If no, please outline the issues and action taken, if any on a separate sheet.)

## Safety Information

Check that evacuation procedures are published and posted somewhere for all to see.

Are emergency procedures published and accessible to those with responsibility for sessions in the club?

Yes  No

(If no, please outline what information is missing and action taken, if any on a separate sheet.)

Does the club need to take any further action? (If yes, please specify on a separate sheet.)

**Signed:**